



Supply Chain Coordinator (m/f/d) – Focus: Procurement & Supplier Management

at Berlin Space Technologies in Berlin

About Us

Berlin Space Technologies GmbH (BST) is a global leader of #NewSpace, and one of the Deutscher Mittelstands Summit's #Top100 most innovative German SME of 2023. BST develops and distributes small satellite systems mainly for earth observation and training programs. We offer a full scale of cost-efficient products and associated services ranging from subsystems to full satellites. BST is a vertically integrated company with around 50 employees from 10+ nationalities. We offer attractive employment conditions, flat hierarchy, modern workplaces, hybrid working, and flexible working hours in a space technology company with global reach!

Overview

We are looking for a dedicated Supply Chain Coordinator or Foreign Trade Specialist to support our team in the area of procurement and supplier management. In this role, you will play a significant part in optimizing our global supply chain as well as building and maintaining supplier relationships.

Your Tasks

- Responsibility for the procurement of materials, components, and services, both domestically and internationally.
- Establishing and maintaining long-term relationships with suppliers and strategic partners.
- Negotiating contracts, prices, and delivery terms to optimize costs and quality.
- Maintaining the internal inventory management system (InvenTree)
- Developing and implementing procurement strategies aligned with the company's objectives.
- Monitoring and ensuring adherence to delivery schedules and quality requirements.
- Identifying and implementing optimization opportunities in the supply chain.

Your Qualifications

- Completed training as a foreign trade specialist or a comparable qualification.
- Several years of experience in purchasing or procurement management, ideally in the high-tech or aerospace sector.
- Strong negotiation skills, analytical thinking, and a solution-oriented approach.
- Excellent communication skills and intercultural competence.
- Knowledge of contract and customs law is an advantage.
- Fluency in German and English, both written and spoken.

Please consider applying even if you do not fulfil all the qualifications.

Your Benefits

- Working in a young, friendly and international team
- Diverse and challenging tasks with space for your own ideas
- Fast decision-making processes and dynamic, team-oriented working environment
- Flexible working time and paid overtime

Interested?

Then please send us your resume with salary expectations and earliest possible starting date by email with subject "Supply Chain Coordinator" to jobs@berlin-space-tech.com (contact person: Björn Danziger). We are looking forward to your application.